



# Rani Laxmibai Mahavidyalaya Parola

Dist. Jalgaon 425111 Tel: (02597) 292666

Web : [www.rlcollegeparola.org](http://www.rlcollegeparola.org)  
Email : [principalrlcparola@gmail.com](mailto:principalrlcparola@gmail.com)

Outward No.

Date : / /20

## Criterion 5 Student Support and Progressions

*5.1.1: Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

### 3. Policies

#### 3.2 Student Support and Progression Policy





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## Criteria V Student Progression and Support

Sr. No.	Title of Policy	Student Support Policy
1	Administrative policy	01
2	Brief documentation of the policy	To guide , support and facilitated the students for various scholarships and freeships provided by the government and non government agencies during academic year
3	Policy applies to	Scholarship disbursal incharge
4	Effective from the dae	1 <sup>st</sup> June of every year
5	Approved by	Management and Principal
6	Responsible authority	Shri. Prasad V. Patil
7	Supersending Authority	Principal
8	Reason for policy	<ul style="list-style-type: none"> <li>To address the admitted students needs and to provide a variety of support system to enable a holistic development.</li> <li>To encourage the student with maximum use of the scholarships and freeships provided by government and non government agencies</li> </ul>
9	Reference for the policy	University (Earn and Learn) Central/State Government Institution
10	Scope	Holistic Development
11	Beneficiary	Students enrolled in institution
12	Policy Purpose	<ul style="list-style-type: none"> <li>To support the students financial needs through government and institutional scholarship</li> <li>To ensure that the students get proper and adequate guidance for freeships and scholarships</li> </ul>
13	Policy Statement	The policy focuses on the support system of the students such as financial needs for educational purpose to enable the students



		to adjust with environment of the institution and to become an empowered citizen of the country
14	Responsibilities and procedure	Scholarships support and welfare scheme- The support of government and institutional scholarship facilitates are announced first in the class to ensure that maximum needy students get benefited

**Procedure:**

**Step I : Planning**

Criteria for planning government scholarship: The students admitted to BA and BSc programs belonging to can avail the post matric scholarship under concern department .

**Freeship:**

The students admitted to courses belonging SC/ST whose family income from all sources is above Rs. 250000 VJNT/OBC/SBC category and whose family income from all sources is above Rs. 1,00,000 and up to Rs. 8,00,000 or below can avail the Tuition fees and examination fee (fresship) under concerned department.

Following documents are required along with scholarship/ freeship form

Sr. No.	List of Documents
1	SSC Marksheet
2	HSC Marksheet
3	Result of previous academic year
4	Leaving Certificate
5	Domicile Certificate of Maharashtra in the name of student
6	Income certificate for current year(original) issued by Tahasildar SDO and Collector. If father is not alive or divorce(Income certificate in the name of mother both are not alive then attach income certificate in the name of guardian)
7	Caste Certificate in the name of students
8	Ration Card
9	Aadhar Card
10	Bank Passbook
11	Notarized Gap Affidative original (if applicable)
12	Death Certificate (if applicable)
13	Fee receipt of current year
14	Self declaration of parent/ student

**Information about Scholarship and Free ship Schemes of Government**

**Post Matric Scholarship/Freeship**

**Scholarship:** The students admitted (all Courses) belonging to SC/ST whose family income from all sources is Rs. 2,50,000/- . Category VJNT/OBC/SBC category (No Scholarship available for BBA, BBA (IB), BBA (CA)) and whose family income from all sources is Rs. 1,00,000/- or below can avail the Post Metric Scholarship under concerned department.



**Freeship:** The students admitted (all Courses) belonging SC/ST whose family income from all sources is above Rs. 2,50,000/- . VJNT/OBC/SBC category (No Freeship for BBA, BBA (IB), BBA (CA)) and whose family income from all sources is above Rs. 1,00,000/- and up to Rs. 8,00,000/- or below can avail the Tuition Fees and Examination Fee (Freeship) under concerned department

**Following documents are required along with Scholarship/Freeship form**

Sr. No.	List of Documents
1	SSC Marksheet
2	HSC Marksheet
3	Result of previous academic year
4	Leaving Certificate
5	Domicile Certificate of Maharashtra in the name of student
6	Income certificate for current year(original) issued by Tahasildar SDO and Collector. If father is not alive or divorce(Income certificate in the name of mother both are not alive then attach income certificate in the name of guardian)
7	Caste Certificate in the name of students
8	Ration Card
9	Aadhar Card
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13	Fee receipt of current year
14	Self declaration of parent/ student

**Rajarshi Chhatrapati Shahu MaharajShikshan Shulka Shishyavrutti Yojana (EBC)**

All the students whose family income from all sources is Rs. 8,00,000/- or below can apply for this scholarship, wherein 50% of tuition fees and exam fees is paid by the Government of Maharashtra. In this scholarship student must be domicile of Maharashtra.

Following documents are required along with Rajarshi Chhatrapati Shahu MaharajShikshan Shulka Shishyavrutti Yojana (EBC) form

Sr. No.	List of Documents
1	SSC Marksheet
2	HSC Marksheet
3	Result of previous academic year
4	Leaving Certificate
5	Domicile Certificate of Maharashtra in the name of student
6	Income certificate for current year(original) issued by Tahasildar SDO and Collector. If father is not alive or divorce(Income certificate in the name of mother both are not alive then attach income certificate in the name of guardian)
7	Caste Certificate in the name of students
8	Ration Card
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10	Bank Passbook
11	Notarized Gap Affidative original (if applicable)
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### STC & PTC

P.T.C.- Primary Teacher wards concession & S.T.C. – Secondary Teacher wards concession- Under this scheme a student whose father or mother is a teacher at primary / secondary school can avail this benefit on application in prescribed format.

### Following documents are required along with STC /PTC Concession form

Sr.	No List of Documents
1	The filled in form should duly be endorsed by the concerned education officer.
2	Mark Sheet of previous qualifying examination.
3	Employer Certificate
4	Ration Card
5	XII Transfer Certificate
6	Domicile Certificate
7	Income Certificate issued by Tahsildar & Form No. 16
8	Addhar Card Xerox

### Maharashtra State Minority – Post Matric Scholarship (Govt. of Maharashtra)

Students are belonging to notified minority communities viz. (Muslim/Christian /Sikh /Buddhist/Jain/Parsi [Zoroastrian]) Applicant should be Domicile of Maharashtra state and passed S.S.C. from Maharashtra state. Applicant should not avail any other scholarship / stipend. And the annual income of whose parents/guardian from all sources does not exceed Rs.8.00 lakh. Following documents are required along with Maharashtra State Minority – Post Matric Scholarship form

Sr.	No List of Documents
1	Photographs –scan copy of passport size photographs that should be uploaded at the time of filling the application form.
2	Attested certificates of educational qualification (S.S.C. onwards).
3	Income and Minority declaration – Affidavit on non-judicial stamp paper of minimum Rs. 10/- or Income certificate for employer.
4	Proof of permanent residence: - Domicile certificate
5	Bank Passbook Xerox any Nationalize Bank
6	Self Declaration of Parents/Student

### National Minority – Post Matric Scholarship (Govt. of India)

Students are belonging to notified minority communities viz. Muslim, Christian, Sikh, Buddhist, Jain and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992 mentioned as citizen of India. The distribution of scholarship among the States/Union Territories will be made on the basis of population of the above notified minorities in the States/ Union Territories of Census 2001. Scholarship will be awarded to the students who have secured not less than 50% marks



or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2.00 lakh.

For more details please visit:

<https://scholarships.gov.in>

### PROCEDURE FOR APPLYING :

The scheme is implemented through National Scholarship Portal (NSP). It is mandatory for all students to apply online on the website of this Ministry i.e. [www.scholarships.gov.in](http://www.scholarships.gov.in). The list of documents to be scanned & uploaded for both Fresh and Renewal Scholarships as under:

Sr.	No List of Documents
1	Student Photo. (Mandatory)
2	Institution Verification Form. (Mandatory)
3	Self declaration of Income Certificate by the student. (Mandatory)
4	Self declaration of community by the student. (Mandatory)
5	In case of Fresh: Self Attested Certificate of 'Previous Academic Mark sheet' as filled in Form. (Mandatory)
6	In case of Renewal: Self-Attested Certificate of Previous Year Marksheet as filled in the Form. (Mandatory)
7	Fee Receipt of current course year. (Mandatory)
8	Proof of Bank Account in the name of student. (Mandatory)
9	Aadhaar Card
10	Residential Certificate. (Mandatory)

### Central Sector Scheme of Scholarship

Objective of this scholarship is to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies. Students who are above 80th percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent and pursuing regular courses (not correspondence or distance mode) in Colleges/Institutions recognized by All India Council of Technical Education, UGC Act, 1956, Medical Council of India, Dental Council of India and respective regulatory authorities and not availing benefit of any other scholarship scheme including State run scholarship schemes/Fee waiver and reimbursement scheme are eligible under the scheme.

### ANNOUNCEMENT OF THE SCHEME AND SELECTION PROCEDURE

- 1) National Scholarship Portal (NSP) [www.scholarships.gov.in](http://www.scholarships.gov.in) will be opened for online application in the month of June-July every year.
- 2) Class XII pass out students of the current Academic Year, who are above 80th percentile of the respective State Education Boards (SEBs) are eligible under the scheme and can



apply on National Scholarship Portal ([www.scholarship.gov.in](http://www.scholarship.gov.in)), before the cut-off date. Physical application would not be accepted.

- 3) The online applications would be verified at two levels:
  - (i) By the Institute where the student is studying.
  - (ii) By the respective State Education Board.
- 4) Applicant is required to submit requisite documents, such as [ Class 12th mark sheet, Income Certificate] to the Institute.
- 5) Application which is not verified either by the institute or by the concerned State Education Board or by both will be treated as „Invalid“.
- 6) Merit list as per the State allocated quota would be generated from the verified applications.

For more details please visit:

<https://scholarships.gov.in>

### **Central Sector Scheme of Post Matric Scholarship for Students With Disabilities**

Scholarships under this scheme will be available for studying graduation and post graduation courses recognized by UGC, to students with disabilities who are covered under the Persons with Disabilities Act, 1995 and the National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999 and /or under any relevant legal statute in force. Only Indian National will be eligible for scholarships. For Conditions of Eligibility please visit

<https://scholarships.gov.in/>

### **Open Merit Scholarship (Govt. of Maharashtra)**

Objective of this scholarship is to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies

For More Details Please Visit

<http://www.dhepune.gov.in/scholarship/Open%20Merit%20Scholarship.htm>

### **Rules & regulations while applying for any above schemes**

- 1) To avail all above scholarships student has to follow the rules and regulations laid by the government, which will be notified on notice board time to time.
- 2) Completion of process of Scholarship / Freeship form submission is the responsibility of eligible admitted student.
- 3) Institute will provide only assistance.
- 4) Student can apply only for one scheme at a time.



- 5) College will not be responsible for non completion of process in time by student. In such case, student will have to deposit full fees.
- 6) While completing the online procedure please read guidelines of scholarship carefully and enclosed the documents as per instruction.

### Step 2: Process

- Office clerk prepare the notice for scholarship
- The faculties informs scholarship notice in class and upload on whatsapp group of the class
- The scholarship notice flyer on the notice board
- Faculties also arrange workshop for government and non government scholarships. In this workshops given information about required documents for scholarship forms
- College has been also provides setu suvidha , E suvidha in the campus for Cast certificate, Domicile certificate, Income certificate, Notary, Death certificate etc. in the month of August and September every year
- College management and faculties encourage & help the students for various scholarships.

### Step 3

All college students fill the various government and Institutional scholarship application form with required documents within the given time. The office issue applications and scrutinize the applications according to the eligible criteria given in scholarship policy and submit for sanction and approval.

Number of beneficiary students by scholarship and freeships provided by the government and non government agencies during the last five years .

Year	2022-23	2021-22	2020-21	2019-20	2018-19
No. of beneficiary	184	332	345	377	430

  
**Coordinator, IQAC**  
 Rani Laxmibai Mahavidyalaya  
 Dist. Jalgaon

  
**Acting Principal**  
 Rani Laxmibai Mahavidyalaya,  
 Parola, Tal. Parola Dist. Jalgaon







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### 3. Policies

#### 3.1 SC/ST/OBC/Minority Cell





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## Ranilaxmibai College, Parola, District – Jalgaon

### S.C, S.T, OBC CELL (Reservation Cell)

#### About us:-

According to the scheduled casts and the scheduled tribes (Prevention of Atrocities) Act 1989, UGC guide lines for implantation of reservation policy, 2006 and Govt. of Maharashtra resolution No. BCC-2021/C.N. 409/16-B, Dated 16/08/2010, Reservation cell (S.C/S.T./OBC) has been constituted.

#### Cell Mission/ Objectives:-

- To aware the students regarding various scholarships program of state government and UGC.
- To take such follow up measures for achieving the objectives and target laid down for the purpose by the Government of India and the UGC.

The constitution of committee is as follows:-

Sr.No	Name of the Members	Designation	Position	Photo
1	Dr.D.R.Patil	Chairman	Principal	
2	Dr.G.P.Borse	IQAC, Coordinator	Assist.Prof.	
3	Dr.S.V.Chavan	Member	Associate.Prof.	
4	Dr.N.J.Bagul	Member	Assist.Prof.	
5	Mr.A.S.Mahale	Member	Assist.Prof.	

#### Role and Responsibilities:-

- ❖ The Reservation (S.C/S.T./OBC) Cell will monitor and endeavour to resolve grievances related to all reservation candidates and staff at the institute level.
- ❖ The complaint if any will be forward to the said committee/cell by the director.
- ❖ The said committee/cell will look in to the complaint and call the concern complaint personally for hearing the grievance.
- ❖ The co-ordinator of the committee/cell will forward their report in the sealed envelope to the Principal within seven (07) days from date of complaint.

#### Activities:-

- To collect reports, information and rule G.R. of state government and UGCs order on various aspects of education, employment of SC, ST, and OBC students.



- To circulate the various decisions of state government and UGCs decision about state, national and international scholarships among the students.
- To communicate with the students and motivate them for better future planning.
- Organize the guest lectures of student welfare officers.

**Events:-**

- ❖ Conducting scholarship guidance seminar for first year students.
- ❖ Conducting workshop for filling free ship forms.
- ❖ Organised camps for F.Y.B.A. and F.Y.B.Sc students for inform various schemes and scholarships.

**Photo Gallery:-**

**Reservation G.Rs:-**

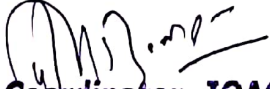
**Reservation status (As per Government of Maharashtra reservation policy)**

Sr.No.	Category	Percentage
1	Scheduled Casts (SC)	13
2	Scheduled Tribes(ST)	07
3	V.J.N.T(A)	03
4	NT (B)	2.5
5	NT (C)	3.5
6	NT (D)	2.0
7	OBC (Other Backword Class)	19
8	SBC	2.0

In case of any clarification on, please contact SC/ST/NT/OBC cell on the following telephones/Mobile numbers.

**Coordinator:** - 9421519085/ 9421692918

**Principal:-** 9860335029 , 02597292666

  
**Coordinator, IQAC**  
 Rani Laxmibai Mahavidyalaya  
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