

Outward No.

Date: / /20

Action Taken Report: - Academic year: - 2018 - 2019

The feedback collected is analyzed and sent it to the respective authorities for the actions.

Feedback	Action Taken	Impact
Faculties should	Principal take the meeting of faculties for appropriate	Faculty put
maintain	action on the issues to maintain well discipline in the	efforts to have
discipline in the	class. Faculties were start to have maintain the	more maintain
classroom.	discipline in the classroom.	the discipline.
Faculties	Formal instructions were	Faculty start to
should explain	circulated to faculties of the college through principal	explain
out comes of	for appropriate actions on the issues of explain out	outcomes of the
syllabus to	comes of syllabus (course out comes & programme out	syllabus.
Students.	comes)	
	Faculties were start to explain out comes and	
	importance of any topics present in syllabus.	

1. Student feedback about faculty

2. Student feedback on infrastructure

Feedback	Action Taken	Impact
Suggested that	Formal instructions were	Management was ready
available well	circulated by management through	to purchase a greater
canteen facility.	principal to the canteen operator for	number of computers.
	provide well canteen facilities to	
	stakeholders. addressing the issue	
	suggested by students through feedback.	
Student should have	Formal instructions were Circulated to the	Consumer management
provided Xerox,	management of student consumer, through	were ready to provide all
Stationary facility in	the principal.	that thing in the
entire day.		consumer.

3. Parent feedback about infrastructure

Feedback	Action Taken	Impact
Suggested that,	Formal instructions were	Non-teaching staff were
College building and	circulated to principal for addressing	clean the classroom and
classroom should well	the issue suggested by parents about	college campus time to
maintain.	classroom and building should proper	time.
	clean time to time.	
Suggested that	Formal instructions were circulated to	Management was started
enhance gymkhana	management through principal to the	gymkhana facilities in the
facilities for students	sport director plan to start gymkhana	sport department.
in the college.	facilities for students.	

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Feedback	Action Taken	Impact		
Alumni suggested that	Formal instructions were	Management paid more		
college should enhance	through the principal to the	attention to enhance the		
equipment in the	management for enhancing modern	modern equipment in the		
laboratory	equipment in the laboratory	laboratory.		
Alumni suggested that	Formal instruction were among the	Alumni started guidance		
association organize on	alumni of the college, the senior	for placement through		
campus placement	alumni group decided to contact with	WhatsApp group.		
camps.	reputed industry campus placement.			

4. Feedback of Alumni about college

5. Feedback of Employer about curriculum

Feedback	Action Taken	Impact
Suggested that,	Formal instructions were	Departments of Physics,
institute should	circulated to all departments of	Chemistry, Botany, Zoology,
arrange project work,	college through principal to	Geography and History, where
field tour, industrial	addressing same issue suggested	arranged study tours for
tours to enhance	by employer to ensure	students at related resources
practical knowledge of	enhancement developing practical	
students.	skill through tours.	
Suggested that,	Formal instruction was circulated	BOS was ready to modified the
syllabus of curriculum	to all faculties and BOS members	syllabus according the guide
should help to the	through principal to addressing	line of NEP, it will help to the
students for	self-issue suggested by employers.	students for entrepreneurship.
entrepreneurship.		