



# Rani Laxmibai Mahavidyalaya Parola

Dist. Jalgaon 425111 Tel: (02597) 292666

**Dr. D. R. Patil**  
M. Sc. Ph. D.  
Act. Principal

Web : www.rlcollegeparola.com

Email : principalrlcparola@gmail.com

NAAC Accredited "B" Grade

Date : / /20

Outward No.

Date: 18/06/2022

## Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting to will be held on 19 June 2022 at 11.30 am in the IQAC room to discuss following Agenda, Presence of members of IQAC is solicited.

Agenda of meeting :

Agenda Number	Agenda
1	Approval of the previous meeting minutes
2	To plan the prepare students satisfaction survey
3	Creation of departmental and individual teacher profile
4	Website maintence
5	Preparation of admission process / rule for students
6	Prepare code of conduct for the teacher , non-teaching and Principal

## IQAC Committee

Name	Designation	Post	Signature
Dr. D. R. Patil	Acting Principal	Chairperson	
Dr. G. P. Borse	IQAC Coordinator	Member	
Hon`ble Rohan Dada V. More	Management Representative	Member	
Dr. S. B. Bhavsar	Vice Principal	Member	
Dr. D. N. Surywanshi	Asst. Professor	Member	
Mr. A. S. Mahale	Asst. Professor	Member	
Dr. S. N. Salunkhe	Asst. Professor	Member	
Mr. S. D. More	Office Superintendent	Member	
Mrs. Savita L. Patil	Alumni	Member	
Mr. Aanadsing F. Patil	Local Society	Member	
Mr. Rajendra Sambhaji Jadhav	Industrialist	Member	

**Coordinator, IQAC**  
Rani Laxmibai Mahavidyalaya  
Parola, Dist. Jalgaon



Acting Principal  
(Dr. D. R. Patil)  
पारोळा, जि. जळगांव

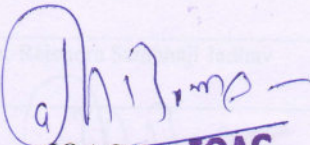


## Minutes of Meetings:


Sr. No.	Minutes of Meetings	Proposed By	Seconded By
1	<b>Approval of the previous meeting minutes held on 21/03/2022</b> IQAC coordinator Dr. G. P. Borse, read the minutes of the last meeting. The action taken on the decision in the previous meeting were also presented.	Dr. G. P. Borse	Dr. D. R. Patil
2	<b>To plan the prepare student satisfaction survey.</b> The principal and chairperson discussed about to prepare student satisfaction survey report with all sale members of IQAC. After discussion unanimously decided that, all faculties collect the feedbacks of the students buy online or offline mods and prepare analysis report subject wise and submitted to feedback committee.	Dr. D. N. Suryawanshi	Dr. S. B. Bhavsar
3	<b>Creation of departmental and individual teacher profile.</b> The chairperson and IQAC members discuss about department and individual teacher profile. After discussion unanimously decided that IQAC coordinator call the meeting of faculty and give the information about creation of departmental and individual teacher profile. Prepare the profile and submit to IQAC.	Dr. Savita L. Patil	Dr. G. P. Borse
4	<b>Website maintenance.</b> The principal discussed about College website maintenance with all members of IQAC. After discussion unanimously decided that, IQAC coordinator form a website committee among the faculty, it help to maintenance the website and also update the college website.	Mr. A. S. Mahale	Mr. S. D. More
5	<b>Preparation of admission process / rules for students.</b> IQAC coordinator discuss with management members and IQAC members on the topic of admission tap preparation. After discussion unanimously decided the college admission committee should preparation of admission process or rules includes courses eligibility guidelines of refunds etc.	Dr. G. P. Borse	Hon'ble Rohan Dada More
6	<b>The subject on time.</b> Prepare the code of conduct for teacher, non- teaching and principal. The criteria V (NAAC) members should prepare guidelines slash code of conducts	Dr. D. N. Suryawanshi	Dr. Savita L. Patil

Prepared By/ Verify By

Approved By

  
Coordinator IQAC  
Rani Laxmibai Mahavidyalaya  
Parola, Dist. Jalgaon



  
Acting Principal  
Rani Laxmibai Mahavidyalaya  
Parola, Dist. Jalgaon



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*	Proceeding of the meeting held on: 29/06/2022 Monday At the start Dr. G.P. Borse, Coordinator IQAC welcomed the chairperson, management members and all presented IQAC members. In the beginning, the principal and management members expressed his satisfaction with the functioning of IQAC	

Sr.No	Minutes of meeting	Proposed by	Seconded by
1.	Approval of the previous meeting minutes held on: 21/03/2022 IQAC Coordinator Dr. G.P. Borse, read the minutes of the last meeting. The action taken on the decision in the previous meeting were also presented.	Dr. G.P. Borse.	Dr. D.R. Patil
2.	To plan the prepare student Satisfaction Survey The principal and chairperson discussed about to prepare student Satisfaction Survey report with all cell members of IQAC. After discussion Unanimously decided that, All faculties collect the feedbacks of students by online or offline modes and prepare an analysis report Subjectwise/coursewise and Submit to feedback	Dr. D.N. Surya- Wanshi	Dr. S.B. Bhorse



# प्रोसिडींग बुक

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Sr.No	Minutes of meeting	Proposed by	Seconded by
3.	Creation of departmental and individual teacher profile:- The chairperson and IQAC members discussed about departmental and individual teacher profile. After discussion Unanimously decided that IQAC Co-ordinator call the meeting of faculty and give the information about (relation of departmental and individual teacher profile. Prepare the profile and Submitt to IQAC.	Dr. Sarita. L. Patil	Dr. G.P. Borse
4.	Website maintenance The principal discussed about college website maintenance with all members of IQAC. After discussion Unanimously decided that, IQAC Co-ordinator firm a website Committee among the faculty, it help to maintenance the website and also update the College website.	Mr. A. S. Mahale	Mr. S. D. More.
5.	Preparation of admission process/rule for students IQAC Co-ordinator discussed with management	Dr. G.P. Borse	Hon'ble Pade- Saheb Rohan more.



# प्रोसिडींग बुक

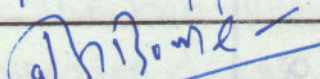
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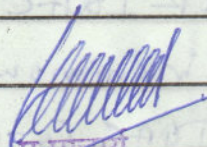
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	Tab preparation. After discussion Unanimously decided the College admission Committee should preparation of admission process or rules includes courses, eligibility, admission guidelines, rules of refunds etc.		
6.	The Subject on time. Prepare the Code of Conduct for teacher, non-teaching and principal. The criteria-IX (NAAC) members should prepare guidelines / Code of Conducts	Dr. D.N. Suryawanshi	Mrs. Sanita L. Patil

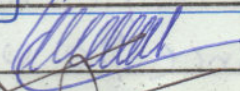
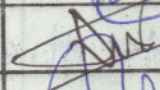
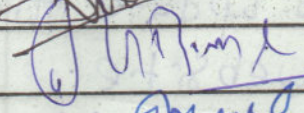
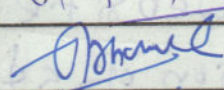
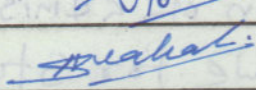
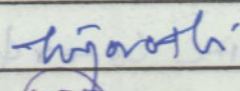

After discussion on agenda and decision finally IQAC Co-ordinator thanked to all the members and meeting was end by permission of chairman.

Prepared by / verified by

  
**Coordinator, IQAC**  
 Rani Laxmibai Mahavidyalaya  
 Parola, Dist. Jalgaon



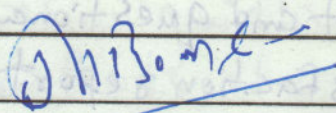
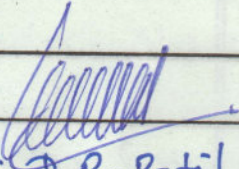
  
**Dr. D.R. Patil**  
 प्रोसिडींग बुक  
 तारीख, दि. 12/01/2022

Sr. No	Name of members	Signature.
1	Dr. D.R. Patil	
2	Dr. D.N. Suryawanshi	
3	Dr. G.P. Borse	
4	Mr. S.B. Bhavsar	
5	Mr. A.S. Mahale	
6	Mr. D.N. Gijvathi	
7	Mr. A.F. Patil	



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1.	* <u>Action taken report:</u> Student Satisfaction report	The Convener of criteria-2 and members is asked to brief about SSR. The doubts of the Committee members were addressed by IQAC Coordinator and principal format and questionnaires of Student Satisfaction report were prepared were asked to complete the same in the given time
2.	Departmental and individual teacher profile	All the faculties and Head of department of the college have been asked to prepare and present departmental and individual teacher profile by IQAC. If it is incomplete give the time for completion.
3.	Website maintenance:	Webmaster and website design Committee have been called and asked about website updation report. They asked about to website updation time to time, process of collection of data to upload in website should be completed early as possible.
4.	Admission process	Principal called the meeting of admission committed members. They discussed about rules of admission process thereafter Committee and principal decided to update the rules of admission process in the norms of affiliate



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		and affiliated University, code of conduct for Teacher and non-teaching staff have been prepared by criteria-7 members.
	<p></p> <p><b>Dr. P. B. Bhusari</b> Coordinator, IQAC Rani Laxmibai Mahavidyalaya Parola, Dist. Jalgaon</p>	<p></p> <p><b>Dr. J. R. Patil</b> प्र. प्राचार्य राणी लक्ष्मीबाई महाविद्यालय पारोळा, जि. जळगाव</p>

